

ftwilliam.com Admin Software User Group Meeting

Meeting #20 September 9, 2014

Agenda

- ▶ Loan Discussion
- ▶ Testing Season
- ▶ Mid year testing
- ▶ Update on Admin/PPA
- ▶ Open discussion

The Best Way to Handle Loans

» ??????????????????

Ban Them!



The Best Way to Handle Loans in ftw

»» Chrissy Walther
Alliance Benefit Group

Options for Handling Loans

- ▶ Vendor tracks loans / data on TPA file
 - Just upload the vendor file as is
 - Extract the loans from vendor file
- ▶ Add transactions manually
- ▶ Use the ftwilliam.com loan module
- ▶ Method will vary depending on preference and how the vendor handles loans

What Chrissy does with ING Loans

- ▶ Extract loan transactions from the ING file and post manually
 - Only half of transactions are produced – e.g. loan distribution (issue) transactions just show loan coming out of non-loan sources
 - Need to add transactions showing same amounts going in to loan source
 - Pull interest amounts from the ING Loan report – not on the download

Loan Distribution – Transactions from ING

Transactions: ING									
Toys 401(k) Retirement Plan									
Year End: 2013-12-31									
LastName	FirstName	SSN	TransType	SourceID	AccountID	AllocDate	ContribDate	TransAmo	TransUnits
G	Yolanda	555-55-55	LoanDist	MATCHSH	N/A	12/31/2013	12/31/2013	-4649.96	0
G	Yolanda	555-55-55	LoanDist	ROTH	N/A	12/31/2013	12/31/2013	-350.04	0

Loan Distribution – Updated Transactions

Transactions: ING									
Toys 401(k) Retirement Plan									
Year End: 2013-12-31									
LastName	FirstName	SSN	TransType	SourceID	AccountID	AllocDate	ContribDate	TransAmo	TransUnits
G	Yolanda	555-55-55	LoanDist	LOAN	N/A	12/31/2013	12/31/2013	5000	0
G	Yolanda	555-55-55	LoanDist	MATCHSH	N/A	12/31/2013	12/31/2013	-4649.96	0
G	Yolanda	555-55-55	LoanDist	ROTH	N/A	12/31/2013	12/31/2013	-350.04	0

Loan Repayments – Transactions from ING

Transactions: ING									
All Toys 401(k) Retirement Plan									
Year End: 2013-12-31									
LastName	FirstName	SSN	TransType	SourceID	AccountID	AllocDate	ContribDate	TransAmo	TransUnits
N	Marissa	999-99-99	LoanRepa	401K	N/A	12/31/2013	12/31/2013	1.98	0
G	Yolanda	555-55-55	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	1696.95	0
N	Marissa	999-99-99	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	145.64	0
V	Ana	999-99-99	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	3098.16	0
G	Yolanda	555-55-55	LoanRepa	ROTH	N/A	12/31/2013	12/31/2013	139.65	0

Updated Loan Repayment Transactions

Transactions: ING									
All Toys 401(k) Retirement Plan									
Year End: 2013-12-31									
LastName	FirstName	SSN	TransType	SourceID	AccountID	AllocDate	ContribDate	TransAmo	TransUnits
G	Yolanda	555-55-55	LoanRepa	LOAN	N/A	12/31/2013	12/31/2013	-1696.95	0
G	Yolanda	555-55-55	LoanRepa	LOAN	N/A	12/31/2013	12/31/2013	-139.65	0
G	Yolanda	555-55-55	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	1696.95	0
G	Yolanda	555-55-55	LoanRepa	ROTH	N/A	12/31/2013	12/31/2013	139.65	0
N	Marissa	999-99-99	LoanRepa	401K	N/A	12/31/2013	12/31/2013	1.98	0
N	Marissa	999-99-99	LoanRepa	LOAN	N/A	12/31/2013	12/31/2013	-1.98	0
N	Marissa	999-99-99	LoanRepa	LOAN	N/A	12/31/2013	12/31/2013	-145.64	0
N	Marissa	999-99-99	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	145.64	0
V	Ana	999-99-99	LoanRepa	LOAN	N/A	12/31/2013	12/31/2013	-3098.16	0
V	Ana	999-99-99	LoanRepa	MATCHSH	N/A	12/31/2013	12/31/2013	3098.16	0



ING Loan Report

OUTSTANDING LOAN BALANCES										12/31/2013		
SAMPLE 401(K)										Page: 1		
Plan												
01/01/2013 through 12/31/2013												
ACTIVE LOANS												
Social Security Number	Name	Loan ID	Loan Type	Loan Issue Date	Interest Rate	Original Loan Amount	Principal Paid during period	Interest Paid during period	Loan Pymt Ind	Leave of Absence End Date	LOA Reas	Outstanding Balance
XXX-XX-XXXX G	, YOLANDA	001 G		05/09/2012	4.25%	\$2,500.00	\$973.96	\$8.64	PD			\$0.00
XXX-XX-XXXX G	, YOLANDA	002 G		05/31/2013	4.25%	\$5,000.00	\$759.24	\$94.76	PD			\$4,240.76
XXX-XX-XXXX V	, ANA L	001 G		10/17/2012	4.25%	\$4,500.00	\$2,980.49	\$117.67	PD			\$1,239.54
						Total	Principal Paid	Interest Paid			Outstanding Balance	
							\$4,713.69	\$221.07				\$5,480.30

Transactions Added

Transactions: ING												
Allied Alloys 401(k) Retirement Plan												
Year End: 2013-12-31												
LastName	FirstName	SSN	TransType	SourceID	AccountID	AllocDate	ContribDate	TransAmo	TransUnits			
G	Yolanda	555-55-55	Earn	LOAN	N/A	12/31/2013	12/31/2013	103.4	0			
G	Yolanda	555-55-55	Earn	MATCHSH	N/A	12/31/2013	12/31/2013	439.63	0			
G	Yolanda	555-55-55	Earn	ROTH	N/A	12/31/2013	12/31/2013	1121.5	0			
V	Ana	999-99-99	Earn	LOAN	N/A	12/31/2013	12/31/2013	117.67	0			
V	Ana	999-99-99	Earn	MATCHSH	N/A	12/31/2013	12/31/2013	783.47	0			
V	Ana	999-99-99	Earn	401K	N/A	12/31/2013	12/31/2013	1716.42	0			

How Vendors Handle Loans

Vendor	File Type
American Funds	.csv
Hartford	.csv
Hartford-MFS	.csv
John Hancock	.txt

As Investment/data on TPA file

Vendor	File Type
Ascensus	.txt
Great West	.pas
Great West V2	.pas2
Guardian	.txt
ING	.fi1
ING-Omni	.fi1
Lincoln	.csv
Lincoln V2	.csv
Nationwide	.txt
Principal	.csv

Separate upload needed/not all data on file

How Vendors Handle Loans

Vendor	File Type	Method?
AUL One America	.CSV	
Eplan	.CSV	
Expert Plans	.CSV	
Generic	.CSV	
Interactive Ret. Sys	.CSV	
Mass Mutual	RMAP	
Securian	.txt	
Transamerica	.CSV	

Unknown

Testing Season – do you
complete the plan valuation
when testing or finish later?

»» General Discussion

Testing Season

- ▶ In the rush to get through testing, does your firm?
 - Finish the valuation for all tested plans
 - Finish the valuation for plans that need refunds
 - Just get through the testing
- ▶ What's your preference?

Mid year testing – how do you handle?

»» General Discussion

Mid year testing

- ▶ Do you run testing before year-end to see if adjustments could be made to HCE deferrals
 - to reduce or eliminate refunds or
 - for Safe Harbor Maybe plans?
- ▶ If so, in ftw, do you clone the plan or use the actual plan?

Mid year testing

- ▶ When do you typically perform the test?
- ▶ Do you use YTD data or annualize it?

Admin / PPA Release

»» Melissa Howard

Admin/PPA Update

- ▶ PPA documents soon to be mapped to Admin Plan Specs
- ▶ When a new year–end is added you can elect to copy plan specs from:
 - A prior year’s admin plan specs;OR
 - The ftwilliam PPA plan document specs

Admin/PPA Update

- ▶ PPA documents offer more flexibility
 - Some options are too flexible to map
 - Text and 'Other' fields
 - Other options will require additional programming in the admin software.
- ▶ We will maintain a public list of the features not mapping and update it as the mapping becomes available.

# in Doc checklist	Brief Description	Location in Administration Module	User Action
C.2(a-e)	Safe Harbor eligibility	Plan Specifications --> Contribution	Manually enter
B.10a, 15a, 20a	Specified Hours of Service	Plan Specifications --> Eligibility	Manually enter
B.4b	Exclusion of "Other" employees	Plan Specifications --> Eligibility	Manually enter
F.1b	Normal Retirement Age based on Vesting or Eligibility	Plan Specifications --> Vesting	Carefully review
D.10a	Maximum match if set to "Other"	Plan Specifications --> Contribution	Manually enter
F.1d	Normal Retirement Date determination date options	Plan Specifications --> Distribution	Carefully review
B.8a	Special Participation Date conditions entered in text field	Plan Specifications --> Eligibility	Carefully review
D.26b	Text to describe limitations /conditions for QNECs	Plan Specifications --> Contribution	Manually enter

New Admin System Enhancements!

- ▶ AUL One America format update
- ▶ Added a new message to ADP/ACP test details, test corrections and the estimated QNEC report for safe harbor plans.
- ▶ Added a new message to ADP/ACP test details and test corrections report under the ACP test sections for union/collective bargaining agreement employees.
- ▶ Revised the 1099-R download file in the administration module to match the format needed to upload the data in the 1099-R module.

Open Discussion

- ▶ Next regular meeting – Tuesday, November 4, 2014 (no October meeting)
- ▶ Ideas for future agenda items, questions, suggestions.....
- ▶ Thank you for attending!